

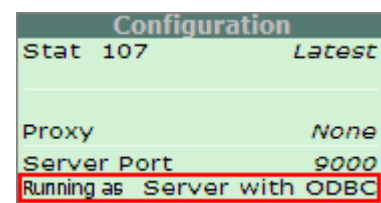
Tally ODBC with Microsoft Excel 2007/2010

Tally ODBC with Microsoft Excel 2007

Tally ODBC helps you to extract the Data from Tally.ERP 9 and design the reports in MS Excel 2007. This can be done by following the steps listed below:

Step 1: Enable ODBC

- Start Tally.ERP 9. It should be open till the process is complete.
- Ensure that the ODBC Server is running. You can confirm this when the message Running as ODBC Server is displayed in the Configuration block of Information Panel (at the bottom) of Tally.ERP 9 screen, as shown:



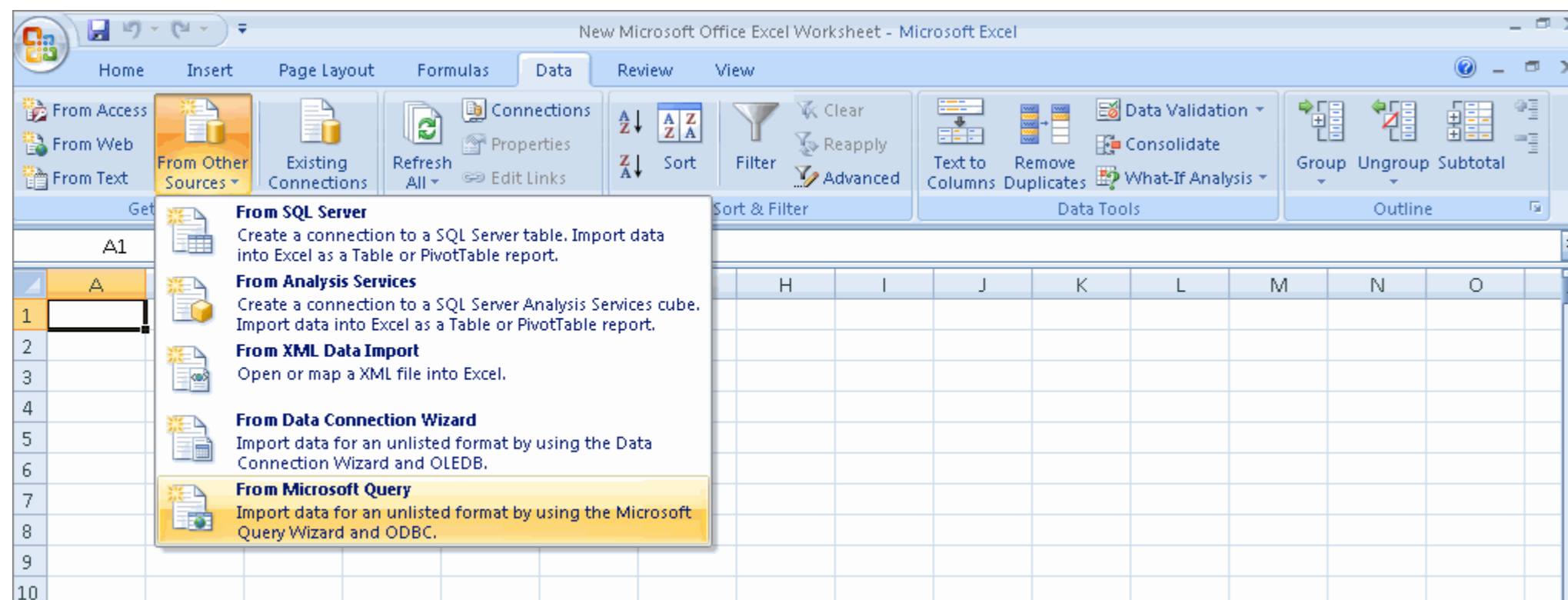
§ In case, the ODBC Server is not running, you can enable the ODBC Server by following the steps shown:

- From Gateway of Tally or Company Info menu, press F12 Configure > Advanced Configuration
- In the Client/Server Configuration screen
- Set Yes to Enable ODBC Server.

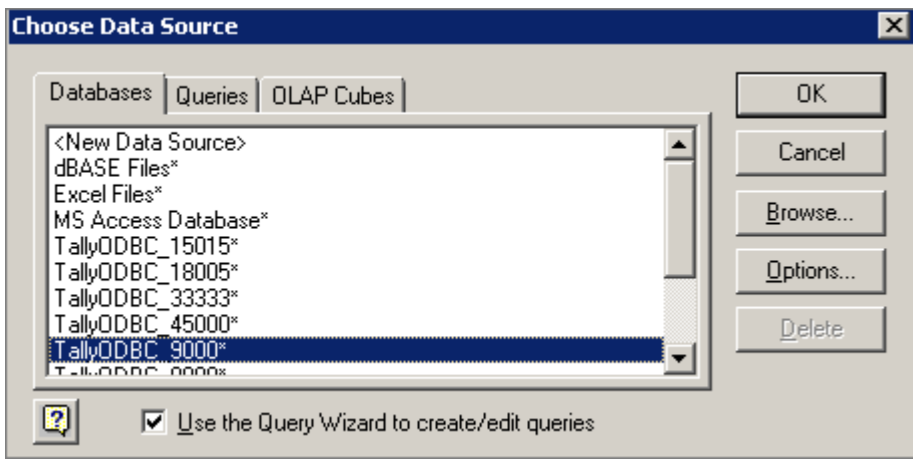
Step 2:

- Start Microsoft Office 2007
- Click Data

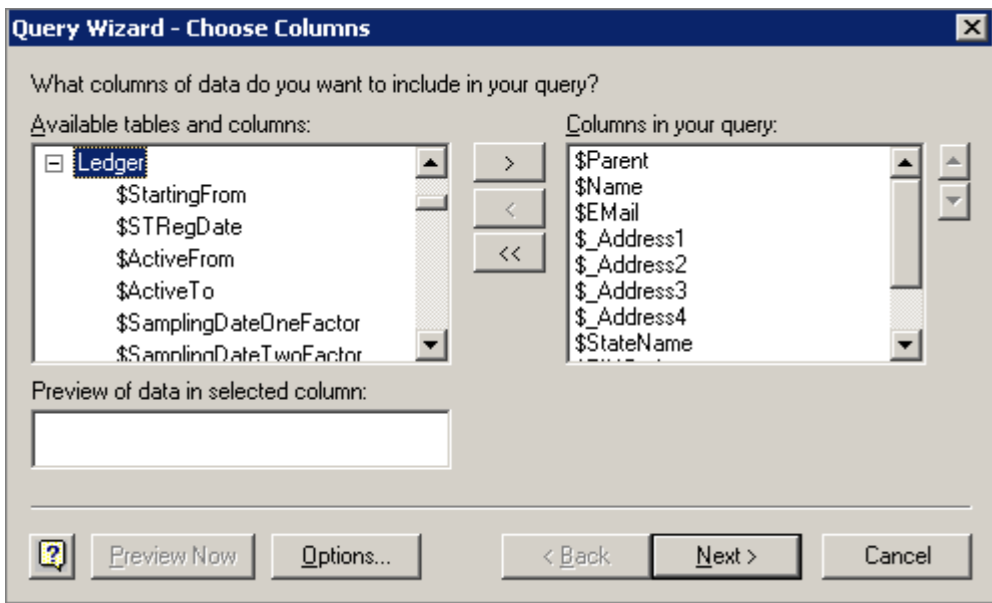
The sub options of Data menu appears as shown:



- Click From Other sources
- Select From Microsoft Query
- Choose Data Source dialog box appears.
- Select TallyODBC

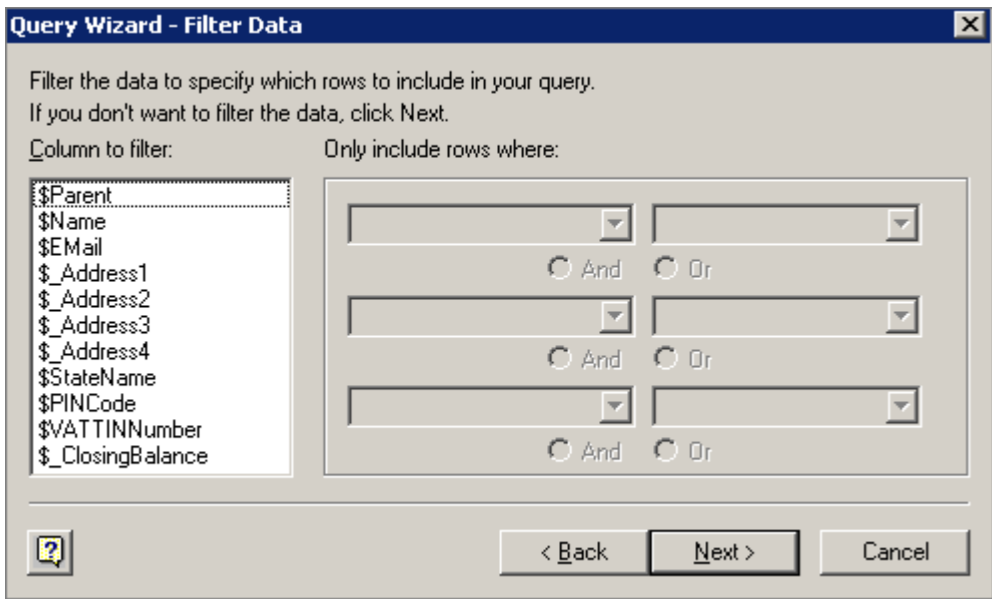


- Tally.ERP 9 connects to data source and displays Query Wizard – Choose Columns dialog box.
- Select the columns you would want to include in the query. Select Ledger and Click ">" button to the right of the following fields: (E.g. \$Parent)

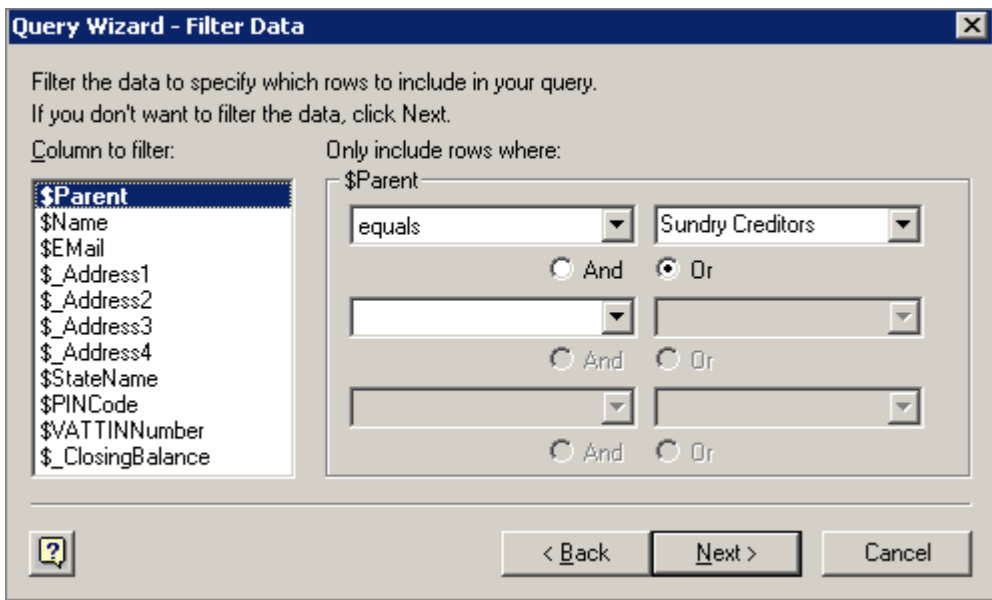


§ Click Next

§ The Query Wizard - Filter Data dialog box appears

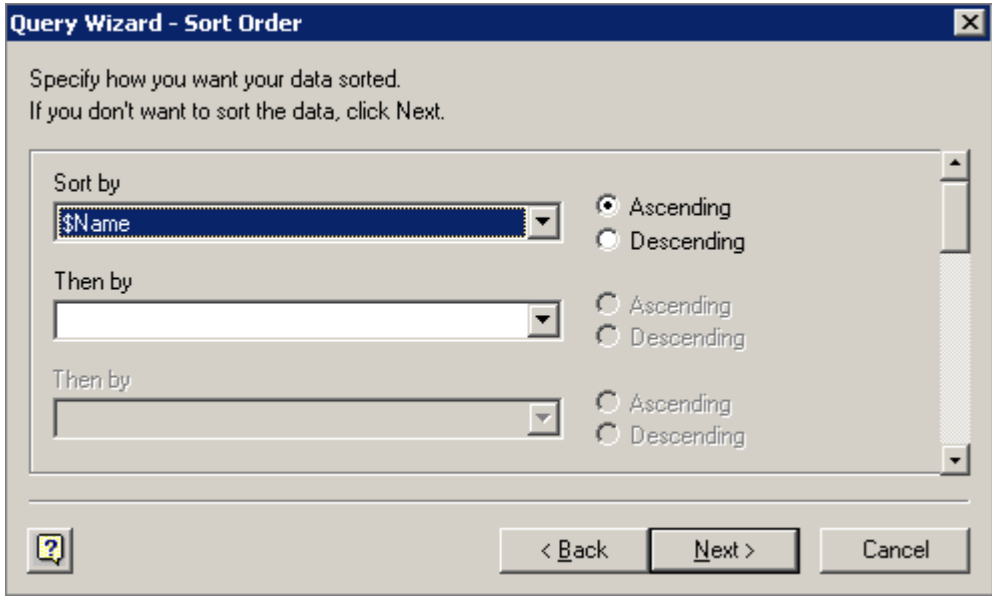


§ Set the filter conditions in the Filter Data dialog box to limit the data to those that match your criteria.



§ Click Next

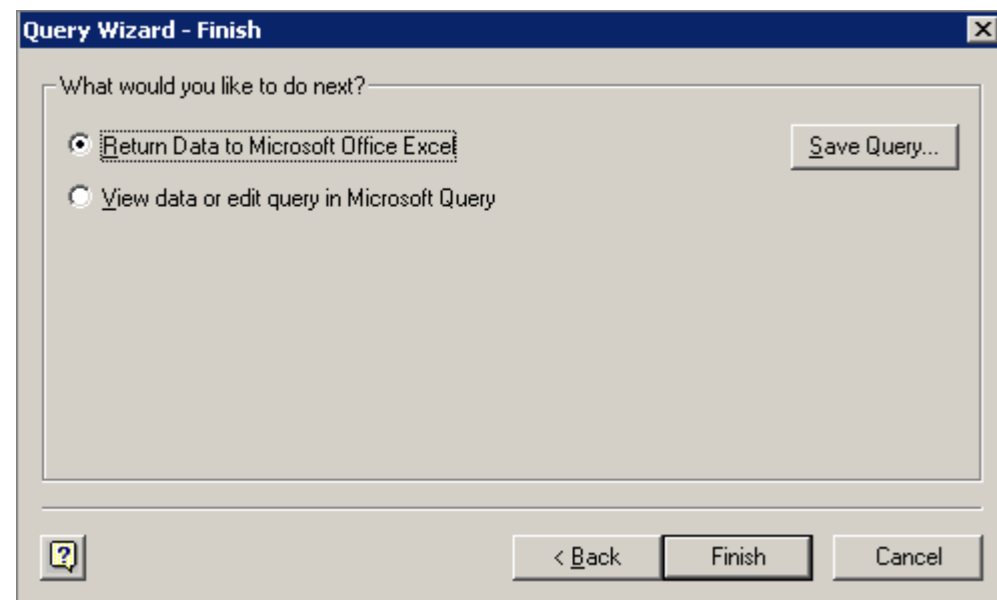
§ The Query Wizard - Sort Order dialog box appears



§ Sort the data in ascending or descending order as per the requirement

§ Click Next

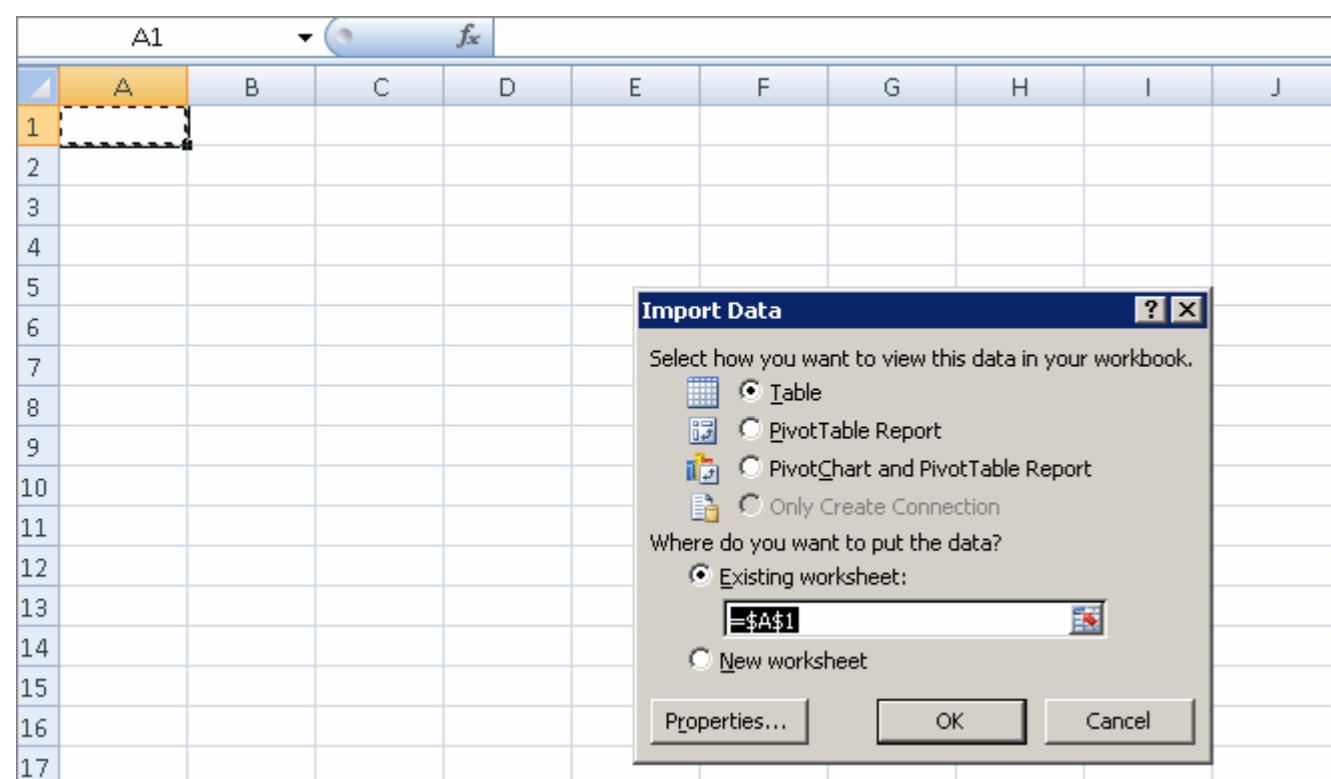
§ The Query Wizard - Finish dialog box appears.



§ The option Return Data to Microsoft Office Excel will be selected, by default

§ Click Finish

§ Once the Query Wizard process is complete, the dialogue box entitled Import Data appears.



§ Click OK

§ The excel sheet will display the report as shown below:

New Microsoft Office Excel Worksheet - Microsoft Excel

Table Tools

Home Insert Page Layout Formulas Data Review View Design

Table Name: Table_Query_fro

Summarize with PivotTable
Remove Duplicates
Resize Table
Convert to Range

Export Refresh
External Table Data

Properties
Open in Browser
Unlink

Header Row
Total Row
Banded Rows

First Column
Last Column
Banded Columns

Table Style Options

Table Styles

A1

	A	B	C	D	E	F	G
1	Ledger.`\$Parent`	Ledger.`\$Name`	Ledger.`\$EMail`	Ledger.`\$_Address1`	Ledger.`\$_Address2`	Ledger.`\$_Address3`	Ledger.`\$_Ad
2	Sundry Creditors	Bharat Metals	bharatmetals@yahoo.com	85, Main Road,	New Town,	Bangalore	
3	Sundry Creditors	Bharat Steel Suppliers	bharat_ss@gmail.com	34, M.G.Road,	Bangalore		
4	Sundry Creditors	Supreme Steels	abc@supremesteels.com	No.18, M.G.Road	Bangalore		
5							
6							