



Tally.ERP 9 Payroll Model

COURSE DURATION: 8 Hours. (04 days)

COURS FEES: 1200/- (Inclusive All)

OBJECTIVE: The course is designed to update the students with the Payroll features of Tally ERP 9 which is an extension of Tally 9 and also give the users the benefit of simplified Payroll processing and Accounting

COVERAGE: The Course covers Introduction to Payroll and the newly added features of Payroll in Tally ERP 9. It is focused on understanding and learning of Payroll, configures Tally for Payroll, Creation of Various Masters and analysis the Reports.

COURSE STRUCTURE:

Lessons	Topic
1	Introduction to Payroll
2	Payroll in Tally
3	Reports
4	Practice Exercises



Academy

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Lesson	Topics
1.	Introduction to Payroll <ul style="list-style-type: none">- Introduction- Payroll Function in Tally
2.	Payroll in Tally <ul style="list-style-type: none">- Enabling Payroll in Tally- Creation of Company
3.	Reports <ul style="list-style-type: none">- Pay Slip- Pay Sheet- Payroll Statement- Payment Advice- Payroll Register- Employee Pay Head Breakup- Pay Head Employee Breakup- Attendance Sheet- Attendance Register
4.	Practice Exercise <ul style="list-style-type: none">- List of Transactions- Sample Exercise