Learning on Tally.ERP 9

COURSE DURATION: 120 Hours (2 ½ Months)

COURSE FEES: 7200 (Inclusive All)

OBJECTIVE: This course teaches Tally features through transactions made according to type of organizations. It is designed to enable the students to learn the basics of accountancy, different types of business organization and various financial accounting, inventory and report generating features of the Tally accounting software applicable to each type of business organizations.

The 4 Volumes are categorized as under:

> **Volume 1**: Basic accounting and introduction to Accounts and Inventory
>
> > **Assignments / Written Test**
>
> **Volume 2:** Advanced Accounting and inventory
>
> > **Assignments / Written Test**
>
> **Volume 3:** Expert in Taxation
>
> > **Assignments / Written Test**
>
> **Volume 4:** Payroll Accounting and Compliance
>
> > **Assignments / Written Test**

Learning Module Includes

• Course Material on Tally.ERP 9(Designed by Tally Solutions (P) Ltd)

• Tally Student Subscription (100% Jobs)

• Self Assessment

• Certification

• Tally Reference Manual

• Tally Blogs

• Unlimited Jobs

• Tally Forums

Benefits of Learning on Tally.ERP 9

• Certification

• Know the product maximum extent

• Learning on official Tally.ERP 9 latest software

• Placement

• Access to Tally learning resources

TABLE OF CONTENTS:

V2 - LI	**Advanced Accounting in Tally.ERP 9** - Bill-wise Details - Cost Centres and Cost Categories - Voucher Class and Cost Centre Class - Multiple Currencies - Bank Reconciliation - Interest Calculation - Budgets & Controls - Scenario Management
V2 - L2	**Advanced Inventory in Tally.ERP 9** - Order Processing - Reorder Levels - Tracking Numbers - Batch-wise Details - Additional Cost Details - Bill of Material (BOM) - Price Levels and Price Lists - Stock Valuation - Zero Valued Entries - Inventory Ageing Analysis - Different Actual and Bill Quantities
V2 – L3	**Value Added Tax (VAT)** - Configuring VAT in Tally.ERP 9 - Creating Masters - Entering Transactions - Vat Reports - Accounting for Return of Goods - Rate Difference in Purchase / Sales - Accounting for Interest Transactions - Exempt Transaction under VAT - Purchase from Unregistered Dealers - Claiming ITC on Capital Goods - Inter Sate Branch transfers - VAT Reports - VAT for Composite Dealers
V2 - L4	**Central Sales Tax (CST)** - Basic of Central Sales Tax (CST) - Enabling CST in Tally.ERP 9 - Recording Interstate Transactions in Tally.ERP 9 - Payment of CST - CST Reports

V2 - L5	**Point of Sale (POS)** - Features of Point of Sale (POS) in Tally.ERP 9 - Configuring Point of Sale in Tally.ERP 9 - Entering POS Transactions - POS Reports
V2 – L6	**Job Costing** - Configuring Job Costing in Tally.ERP 9 - Creating Masters for Job Costing - Recording Transactions - Job Costing Reports
V2 – L7	**Multilingual Capabilities** - Configuring Tally.ERP 9 for Multilingual Capabilities - Creating Masters - Entering Transactions in Multiple Languages - Transliteration - Generating Reports
V2 – L8	**Technological Advantages of Tally.ERP 9** - Tally Vault - Security Control - Tally Audit - Backup and Restore - Split Company Data - Export and Import of Data - ODBC Connectivity - Web Enabled, Print Preview and Online Help - Printing Reports and Cheques
V2 – L9	**Tally.NET and Remote Capabilities** - Overview of Tally.NET - Configure Tally.NET Features - Connect Company on Tally.NET Features - Create Remote Users - Authorise Remote Users - Remote Access
V2 – L10	**Application Management and Controls** - Concept of Control Centre - Installing & Activating Tally.ERP 9 - Logging to Control Centre - Managing Accounts using Control Centre

V2 – L11	**Online Help and Support** - Features of Support Centre - Accessing the Support Centre - Using Support Centre
V3 – L1	**Service Tax** - Basic of Service Tax - Configuring Tally.ERP 9 for Service Tax - Creating Masters - Entering Transactions - Accounting for Advance Receipts - Accounting for Opening Service Tax Credit - Payment of Service Tax - Service Tax Repots
V3 - L2	**Tax Deducted at Source** - Basic of TDS - Configuring TDS in Tally.ERP 9 - Creation of Masters - Processing Transaction - TDS Reports
V3 - L3	**Tax Collected at Sources** - Basic Concept of TCS - Configuring Tally.ERP 9 for TCS - Creation of Masters - Entering Transaction - TCS Reports
V3 - L4	**Excise for Dealers** - Basic Concepts - Enabling Dealer Excise in Tally.ERP 9 - Creating Masters - Entering Transactions - Excise Repots - Sales and Purchase Extract
V3 - L5	**Excise For Manufactures** - Basic Concepts of Excise Duty - Configuring Excise in Tally.ERP 9 - Creation of Masters - Processing Transactions - Excise Reports

V4 – LI	**Payroll Accounting and Compliance** - Configuring Payroll in Tally.ERP 9 - Creating Payroll Masters - Processing Payroll in Tally.ERP 9 - Accounting for Employer PF Contributions - Accounting for Employer ESI Contributions - Payment of Professional Tax - Generating Payroll Reports