



Excise Executive

COURSE DURATION: 15 Days

COURSE FEES: 1500 (Inclusive All)

SYLLABUS:

- Excise for Dealers
 - Basic concepts and features
 - Creating Masters
 - Recording Transactions
 - Excise Reports
- Excise for Manufacturers
 - Basic concepts
 - Creating Masters
 - Recording Transactions
 - Excise Reports

*Student is expected to have sound knowledge of Accounting and Inventory in Tally.ERP 9

GOOD TO KNOW:

- Multilingual Capabilities
- Backup and Restore
- Tally.NET and Remote Capabilities
- Managing Accounts using Control Centre
- Online Help and Support



LEARNING OUTCOMES:

At the end of the course, you will

- Have an overview of basic concepts of Excise for Dealers and Manufacturers
- Be able to create Masters and recording Transactions for Excise
- Be able to generate Excise Reports as per the prescribed formats
- Conveniently file for E-Return

OPPORTUNITIES AVAILABLE:

- Executive Excise
- Excise Manager



Academy

TABLE OF CONTENTS:

<u>Lesson</u>	<u>TOPICS</u>
V4 – L1	Excise for Dealers <ul style="list-style-type: none">- Basic Concepts- Enabling Dealer Excise in Tally.ERP 9- Creating Masters- Recording Transactions- Excise Repots- Accounting for Returns of Goods
V4 – L2	Excise For Manufactures <ul style="list-style-type: none">- Basic Concepts of Excise Duty- Configuring Excise in Tally.ERP 9- Creation of Masters- Recording Transactions- Excise Reports